



PARENTS' COMMITMENT TO HOPE RESTORATION COLLEGE

SCHOOL CODE OF CONDUCT

GENERAL APPEARANCE:

No aspect of Christian testimony is so readily obvious as the matter of appearance. We hold that Christians should present themselves so that Christ would be pleased and honoured.

- All learners should be in complete school uniform (with a blazer and tie) every Monday and on the Opening day (appropriate uniform for Winter or Summer is expected).
- All learners should be in their Sports attire every Wednesday and Friday (unless specified for a particular reason)
- All learners should be in their School uniform on other school days, and a learner may decide whether to wear a jersey or blazer if there be need (e.g. to keep warm)
- Only school shoes are allowed, and should be polish shoes
- All uniform should be neat and tidy on every school day (blazers should be dry cleaned on a regular basis, and all torn and fading items should be mended or replaced respectively)
- Learners are expected to be neat and tidy, and maintain appropriate hygiene standards (brushing teeth, bathing and wearing clean underwear, and be able to wipe off their nose)
- School standards are to be followed by all students when attending any school sponsored activity.
- Learners may wear a watch
- The school reserves the right to send the learner back home if they are not dressed to the school standards

Appearance: Girls

HRC places emphasis on **countenance** rather than outward adornment.

- No make-up, no necklaces or hand bands
- Finger nails should be trimmed and kept clean (no cutex or painting of any kind)
- Girls with pierced ears may wear plain sleepers / studs and only one per ear
- Hair should be combed and tied at the back and kept in position by a neat hair band
- Free hand plaiting or neat natural hair styles are allowed, and long hair should be tied away from the face
- No other styles are permitted (weaves, braids, locks, perm, relaxes)
- Girls may not wear a wig (except on civvies days or when it's required for acting/staging after requested by the school / supervisor)
- Girls` hair accessories should match the colours of their uniform (red/white/navy/black)
- Girls may wear lip gloss but no lip stick is allowed

Appearance: Boys

HRC places emphasis on **countenance** rather than outward adornment.

- No moustaches, beards, or long ungroomed hair
- Only a school clean cut (no stylish cuts, no dread, no locks)
- No ear rings, necklaces or hand bands
- Boys should wear their trousers with a belt which should be buckled

GENERAL SCHOOL CONDUCT /DISCIPLINE

- It is compulsory for a learner to attend school every school day, except for situations that are beyond control
- When a learner is unable to attend school, a written note explaining the reason why they are unable to attend should be submitted to the school office for record keeping

- A learner should attend a full day at school unless, the learner suddenly falls sick or there is a family emergency, otherwise no parents will be allowed to fetch a child before school ends.
- Learners should be under the Instructional Core for a minimum of 5 hours per day, so all learners should be in the school before 07H30.
- In the event of inclement weather, school closings will be announced to parents via e-mail, sms and cell-phone messages.
- No bullying of any kind is allowed in the school (even verbal – we only say things that glorify God)
- Fighting is not permitted and may result in a learner being suspended from school
- No stealing will be tolerated (stealing from other children or from their teachers, or any other school staff member)
- No littering in the school – we do not PASS litter we PICK it up
- No cell-phones / tablets/ play stations or toys may be brought to school (except when required for learning purposes or for staging)
- No weapons, jewellery or electrical gadgets may be brought to school – should a learner be found in possession of such, these shall be confiscated by the school
- No learner will be allowed to go on a school excursion / outing / sports etc without the consent of the parents – an indemnity form should signed prior to the event
- No learner may act in a way that will bring disrepute to the school, when they are at school or away from school
- Learners should observe all school / Learning Centre rules

Behaviour in the Learning Centre

- To observe all LC procedures including; setting goals, scoring and rescoring, crossing of completed goals)
- No learner may change their own goals except the Supervisor
- No learner may go home before setting the goals for the following day
- No learner will be allowed to disturb and disrupt other learners in their offices
- No learner is allowed to eat during learning

- Keep the LC and office neat and tidy
- For any learner who violates LC rules (e.g. scoring violation, cheating, disturbing others), the LC rules that apply to the violation shall apply, inclusive of time outs, break detention, and these may be extended to Saturday detention
- All Aftercare dressing should be modest and portray Christ

Behaviour outside the Learning Centre

- ***Break periods and in the toilets***
 - Learners must wash their hands before and after eating
 - All fruits should be properly washed before eating
 - No learner may take other learner`s food by force
 - All litter should be placed in the provided dust bins
- ***On the Playfields***
 - Wednesday school sports are compulsory, and no child may be exempted from doing sports, unless on medical reasons, and the Doctor`s note should be submitted to the school
 - We encourage sharing of sports equipment
 - We encourage team work
 - We encourage endurance and sportsmanship
 - We must use time effectively (we do not waste time when we are on the sports field)
- ***On the transport***
 - HRC learners should respect other learners from other schools
 - Learners should respect and take instruction from their transport driver
 - Learners should remain seated with seat belts `on` when the vehicle is in motion
 - HRC learners should take care of all their belongings and make sure they do not leave anything on the vehicle
 - All learners dropped by transport must not run in the parking area, but must walk to the school block

- ***During school tours/outings***

- All learners are expected to promote the school name by demonstrating good behaviour
- No learner may demonstrate any kind of behaviour that may put the school`s name in disrepute
- For any school tour/outing, communication shall be sent to parents regarding the dress code

Behaviour towards other learners

- All learners should respect each other
- No learner may call others “names” , tease or provoke them
- Senior learners (Grades 5 upwards) deserve respect from the junior learners
- All senior learners should treat their juniors with the same respect and should model the right kind of behaviour that is godly – no seniors should bully their juniors and the vice versa

Behaviour towards the Opposite Sex

- Boy/girl friendship/relationship shall be kept at a brother/sister level only

Behaviour towards teachers and other school staff

- Learners need to respect their teachers
- Learners need to respect other school staff members
- Learners should greet their teachers by name or Ma` am / Sir
- Learners should greet and show respect to any visitors in the school

School property and Stewardship

- All school property and facilities should be preserved (this include all form of furniture and stationery, buildings, sports equipment and school fields)
- Any marked / scratched, defaced, or broken property is to be replaced by the concerned/involved learner
- No learner is allowed to take home anything that belongs to the school without permission

- If a learner sees any other learner misusing school property or taking anything home without permission, they should report it to their teacher or any responsible staff member.

Parents` role in learner conduct

- It is the solely the duty of a parent to bring their child to school / fetch them from school on time
- Prepare enough lunch for your child
- Pack properly prepared food (no partially cooked food)
- No child may secretly take medication at school without the supervision of a teacher – all medications should be communicated to the teacher concerned
- No parent may take away their child from school before school finishes, without permission from the School Principal
- Parents may not make any private visits to the Learning Centre during learning time - permission should be sought from the School Principal, where the purpose and intended length of their visit should be stated/divulged
- Make sure all your child`s school belongings (including clothing) are well labelled with the child`s name
- Parents must not send sick children to school, but should take them for medical attention and keep them home until they are fully recovered
- No learner shall be allowed to attend our meetings
- All meetings and progress conferences are compulsory, and any parent failing to attend Parents` conferences or school meetings should send an apology prior to the event
- Every Closing school day shall be taken as “Civvies” and learners should bring a R 10.00

The School Administration reserves the right to discern other matters of current style. Such decisions will be designed to promote modest appearance and wholesome Christian testimony. Under all circumstances the opinion of the School Administration will be considered final.